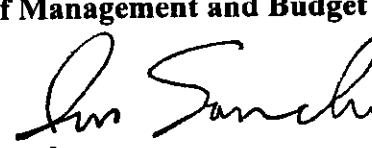


MEMORANDUM

DATE: September 2, 2005
TO: Alan Rosenzweig, Director, Office of Management and Budget
FROM: Ion Sancho, Supervisor of Elections 
RE: City of Tallahassee Coal Plant Referendum

The City of Tallahassee Commission, at their August 24, 2005 meeting, adopted Resolution No. 05-R-33 which calls for a special election to be held on November 17, 2005. Per Florida Statute the City of Tallahassee will reimburse the County for all expenses incurred to run a Special Election. The election will be by mail ballot, with all ballots due to the Supervisor of Elections by 7:00 p.m. on election night. My staff has prepared an estimated budget for this election and we are requesting that a budget amendment be done for the expense and an equal amount of revenue to be received from the City. In order to segregate the cost and facilitate an easy billing upon completion of all election activities we would like the budget to be set up under Fund 060, ORG code 522.

Your assistance in presenting the appropriate items to the Board of Commissioners for approval is appreciated. If you need additional information please contact Janet Olin, Assistant Supervisor of Elections or Cynthia Kelley, Administrative Coordinator.

Attachment: Estimated Budget

Cc: File

Supervisor of Elections
City of Tallahassee
Special Election
Coal Plant Referendum
11/17/05
Budget Request
ORG 522

Attachment # 2
Page 2 of 2

account	description	budget
53100	Professional Services	-
53400	Contractual Services	\$71,600.00
54000	Travel	\$200.00
54100	Communications	\$0.00
54200	Postage	\$165,000.00
54400	Rental & Leases	\$2,000.00
54700	Printing	\$115,000.00
54900	Other	\$10,000.00
55100	Office Supplies	\$5,000.00
55210	Fuel	\$500.00
59900	Contingency	\$10,000.00
Total		\$379,300.00
	Revenue from City	\$379,300.00